



Community Transportation Enhancement Program Project Application

August 2007

For MDT Use Only
Do Not Write In This Box

Eligible: ☐ Yes ☐ No
Adequate Scope: ☐ Yes ☐ No
Location/Map: ☐ Yes ☐ No
Funding: ☐ Yes ☐ No
Public Involvement: ☐ Yes ☐ No
Signed: ☐ Yes ☐ No

CTEP Staff Approval

Date

1. Local Entity Sponsor

Sponsor #1: _____
Address: _____
City: _____
Zip Code: _____
Telephone: _____

Sponsor #2: _____
Address: _____
City: _____
Zip Code: _____
Telephone: _____

2. Project Contact

Local CTEP Administrator

Name: _____
Title: _____
Address: _____
City: _____
Zip Code: _____
Telephone: _____
Fax: _____
Email: _____
Signature: _____

Project Manager

Name: _____
Title: _____
Address: _____
City: _____
Zip Code: _____
Telephone: _____
Fax: _____
Email: _____

3. CTEP Project Category

- | | |
|---|--|
| <input type="checkbox"/> Facilities for pedestrians and bicycles | <input type="checkbox"/> Establishment of transportation museums |
| <input type="checkbox"/> Landscaping and other scenic beautification | <input type="checkbox"/> Archeological planning research |
| <input type="checkbox"/> Historic preservation | <input type="checkbox"/> Mitigation of water pollution from highway runoff or reduce vehicle-caused wildlife mortality |
| <input type="checkbox"/> Acquisition of scenic easements and historic or scenic byways | <input type="checkbox"/> Preservation of abandoned railway corridors |
| <input type="checkbox"/> Scenic or historic highway programs | <input type="checkbox"/> Control and removal of outdoor advertising |
| <input type="checkbox"/> Rehabilitation of historic transportation buildings, structure or facilities | <input type="checkbox"/> Provisions of safety and educational activities for pedestrians and bicyclists |

4. Project Relationship to Surface Transportation

5. Public Involvement Description

6. Project Description

7. Americans With Disabilities Act (ADA) Compliance

- ☐ No. ADA features are not included in project.
- ☐ Yes. ADA features are included in project, including (check those that apply):
- ☐ Sidewalks or multi-use paths with ramps and truncated domes.
 - ☐ Access ramps to public building, including handrails and landing areas.
 - ☐ ADA-compliant door opening and closing devices.
 - ☐ ADA-compliant facilities within buildings (e.g., rest rooms) when eligible for CTEP funding (visitor centers, transportation museums, etc.).
 - ☐ Other. Specify: _____

8. Right-of-Way Requirements

- ☐ Yes. List property name(s) and current owner(s), if known: _____
- ☐ No. Skip to Item #12
- ☐ Unknown

9. Right-of-Way Acquisition

- | | |
|--|---|
| <input type="checkbox"/> Not applicable to this project | <input type="checkbox"/> Donated to Local Entity by private entity |
| <input type="checkbox"/> Purchased with private funds and placed in public ownership | <input type="checkbox"/> Donated to Local Entity by another governmental agency |
| <input type="checkbox"/> Purchased with Local Entity funds and placed in public ownership | <input type="checkbox"/> Unknown at this time |
| <input type="checkbox"/> Purchased with CTEP funds and Local Entity match and placed in public ownership | <input type="checkbox"/> Other – specify: _____ |

10. Right-of-Way Funding

- ☐ Not applicable to this project
- ☐ Local Entity with CTEP funds – specify: _____
- ☐ Local Entity with local funds
- ☐ MDT – See instructions
- ☐ Unknown at this time

11. Right-of-Way Value

☐ Not applicable to this project.

☐ Toward meeting the Federal matching requirements.

☐ Only to reduce the overall cost of the project.
No CTEP funds will be used for rights-of-way or easement acquisitions.

12. Project Location Map

Attach a copy of a map indicating the project's location within the City or County.

13. Incorporation into other MDT Projects

☐ No

☐ Yes

☐ Yes, but only if the project will be constructed within a certain time period – specify: _____

14. Project Responsibilities

Project Phase	MDT ⁽¹⁾	Local Entity Personnel	Contractor	Consultant ⁽²⁾	Private Party (Donated)	N/A
Preliminary Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right-of-Way or Easement Acquisition	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Letting ⁽³⁾	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Construction ⁽⁴⁾		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Construction Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

See the Instructions for footnote descriptions.

15. Funding Splits

Project Phase	N/A	CTEP Funds and Local Match	Other Funds (Specify)	Donated Services (Specify)	Right-of-Way or Easement (Specify)
Preliminary Engineering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (labor and administrative costs only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (property or easement value)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Contract Letting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction Engineering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

16. Project Cost Estimate

Project Phases	Total Project Cost	CTEP Funds 86.58%	Local Funds 13.42%	Other Funds
Preliminary Engineering (PE)	\$ _____	\$ _____	\$ _____	\$ _____
Utility Relocations (IC)	\$ _____	\$ _____	\$ _____	\$ _____
Right-of-Way (ROW)	\$ _____	\$ _____	\$ _____	\$ _____
Construction (CN)	\$ _____	\$ _____	\$ _____	\$ _____
Construction Engineering (CE)	\$ _____	\$ _____	\$ _____	\$ _____
Other (OT)	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

17. Participation Splits (CTEP Funds Only)

Local Entity Name	Local Entity #1 (Project Lead): _____	Local Entity #2 : _____
Total	\$ _____	\$ _____

18. Project Maintenance

- ☐ City – specify: _____
- ☐ County – specify: _____
- ☐ Tribal – specify: _____

19. Estimated Project Schedule

Design Start Date: _____ Completion Date: _____

Land Acquisition Start Date: _____ Completion Date: _____

Construction Start Date: _____ Completion Date: _____

Has any part of this project been started? ☐ Yes ☐ No

If yes, indicate the started project phases.

- | | |
|--|---|
| <input type="checkbox"/> Preliminary Engineering | <input type="checkbox"/> Construction |
| <input type="checkbox"/> Right-of-Way | <input type="checkbox"/> Construction Engineering |
| <input type="checkbox"/> Contract Letting | <input type="checkbox"/> Other |

20. Signatures

Dated this _____ day of _____, _____.

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____

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Name and Title: _____	_____

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Name and Title: _____	_____

Signature: _____	City/County/Tribal Government: _____
Name and Title: _____	_____